



Intellectual Property Questionnaire

Congratulations! The completion of this Intellectual Property Questionnaire is the first step in securing any available intellectual property rights you may have. Protecting Intellectual Property is a sensible and necessary strategy, regardless of whether you are an established company or an individual entrepreneur. Whether it is a patent, trademark, trade secret, copyright, or any combination thereof, Intellectual Property can be your most valuable asset. According to the U.S. Supreme Court, Intellectual Property documents are among the most complicated legal instruments to draft. *The Ratloff Law Firm offers affordable services to suit your Intellectual Property needs.*

When completing this questionnaire, it is of utmost importance to have full disclosure. Lack of full disclosure can lead to the U.S. Patent and Trademark Office refusing to grant Intellectual Property Rights or, down the road, lead to the cancelation of granted rights. Upon submission of the form below, one of our attorneys will review the information and follow up with you to discuss your options.

Information About You:

Name(s): _____

Mailing Address: _____

City, State, Zip: _____ Phone Number: _____

Email: _____

Information About Your Business:

Name(s): _____

Main Mailing Address: _____

City, State, Zip: _____ Phone Number: _____

Entity Type: C Corporation S Corporation Partnership Sole Proprietorship

Other: _____

Information about your Intellectual Property

What type of protection are you seeking? (*Circle All That Apply*)

- 1) Patent 2) Trademark 3) Copyright 4) Trade Secret 5) Unsure

Please provide a brief description of what you are seeking to protect:



ATTACH SEPARATE PAGES BELOW WHERE NEEDED:

Note: Complete Questions 1-4 as they apply to you, then complete Question 5. Attach separate pages where necessary.

1. Who developed the proposed Intellectual Property and who is the current owner?

2. Is any of the proposed Intellectual Property currently for sale or has it been offered for sale?

3. Please list anyone who may have contributed to the development/creation.

4. Please describe any previous interactions with the U.S. Patent and Trademark Office.

5. What is the ultimate goal for the protection you are seeking?

6. Please describe any other relevant information.

Please return this questionnaire to Ratloff Law Firm by email to jkington@ratlofflawfirm.com, by mail to 801 C Sunset Dr., Suite 100, Johnson City, TN, 37604, or by fax (423) 232-0457.